



# North Carolina Department of Public Safety


*Prevent. Protect. Prepare.*

Roy Cooper, Governor

Eddie M. Buffaloe, Jr., Secretary

## MEMORANDUM

TO: Chairs of the House Appropriations Committee  
Chairs of the Senate Appropriations Committee  
Chairs of the House Appropriations Committee on Justice and Public Safety  
Chairs of the Senate Appropriations Committee on Justice and Public Safety

FROM: Eddie M. Buffaloe, Jr., Secretary 

RE: Annual Report on Positions Vacant 12 Months or More

DATE: February 1, 2023

*Pursuant to G.S. 120-12.1, the Judicial Department, the Department of Justice, and the Department of Public Safety shall each report by February 1 of each year to the Chairs of the House and Senate Appropriations Committees and the Chairs of the House and Senate Appropriations Subcommittees on Justice and Public Safety on all positions within that department that have remained vacant for 12 months or more. The report shall include the original position vacancy dates, the dates of any postings or repostings of the positions, and an explanation for the length of the vacancies. (1998-212, s. 16.23; 2011-145, s. 19.1(g), (h); 2012-83, s. 42.)*

Attached is a breakdown of all DPS positions that have been vacant for 12 months or more as of December 31, 2022.

**MAILING ADDRESS:**  
4201 Mail Service Center  
Raleigh, NC 27699-4201  
Telephone: (919) 733-2126  
[www.ncdps.gov](http://www.ncdps.gov)



*An Equal Opportunity employer*

**OFFICE LOCATION:**  
512 N. Salisbury Street  
Raleigh, NC 27604-1159  
Fax: (919) 715-8477

External Dashboard	Internal Dashboard	Sum of Budget	Average of Number of Days Vacant	Sum of Position FTE
<b>DPS Administration</b>	Communications	\$ 44,772	493	1
	Controller	\$ 147,560	657	3
	GCC	\$ 67,060	777	1
	Human Resources	\$ 327,674	775	7
	Internal Audit	\$ 81,000	638	1
	Policy and Strategic Planning	\$ 68,371	595	1
	Private Protective Services	\$ 81,633	624	2
	Purchasing and Logistics	\$ 120,100	636	3
<b>DPS Administration Total</b>		<b>\$ 938,170</b>	<b>693</b>	<b>19</b>
<b>Emergency Management</b>	Emergency Management	\$ 349,606	741	6
	IBHS	\$ 80,000	409	1
<b>Emergency Management Total</b>		<b>\$ 429,606</b>	<b>708</b>	<b>7</b>
<b>Juvenile Justice</b>	Administration	\$ 233,469	592	4
	Court Services	\$ 1,768,904	541	39
	Facilities	\$ 1,806,976	511	45
<b>Juvenile Justice Total</b>		<b>\$ 3,809,349</b>	<b>528</b>	<b>88</b>
<b>NCNG</b>	NCNG	\$ 569,915	802	12
<b>NCNG Total</b>		<b>\$ 569,915</b>	<b>802</b>	<b>12</b>
<b>NCORR</b>	NCORR	\$ 3,090,628	462	61
<b>NCORR Total</b>		<b>\$ 3,090,628</b>	<b>462</b>	<b>61</b>
<b>SBI</b>	SBI	\$ 549,728	594	10
<b>SBI Total</b>		<b>\$ 549,728</b>	<b>594</b>	<b>10</b>
<b>State Capitol Police</b>	State Capitol Police	\$ 100,900	539	2
<b>State Capitol Police Total</b>		<b>\$ 100,900</b>	<b>539</b>	<b>2</b>
<b>State Highway Patrol</b>	State Highway Patrol	\$ 731,402	488	12
<b>State Highway Patrol Total</b>		<b>\$ 731,402</b>	<b>488</b>	<b>12</b>
<b>Grand Total</b>		<b>\$ 10,219,698</b>	<b>557</b>	<b>211</b>

Job Classifications	Working Titles	Sum of Position FTE
<b>Administrative Associate II</b>	Admin Associate II - D1	1
	Repurposed for DPS HR Safety	1
<b>Administrative Associate II Total</b>		<b>2</b>
<b>Administrative Officer</b>	Administrative Officer	1
	Applicant Services Liaison	1
	Chief of Staff	1
	Communications Manager	1
	Construction Field Inspector	5
	HOPE Specialist	1
	Housing Program Specialist	22
	QA Compliance Coordinator	2
	ReBuild NC Case Manager	21
	ReBuild NC Navigator	5
	Small Rental Manager	1
	Uniform Relocation Act (URA) Specialist	2
<b>Administrative Officer Total</b>		<b>63</b>
<b>Administrative Specialist I</b>	Case Records Management Specialist I	1
	CIIS Administrative Assistant	1
	Data Entry Operator - MCSAP	1
	EEO Program Assistant	1
	Personnel Assistant	1
	Registration Processor	1
	Teacher	1
<b>Administrative Specialist I Total</b>		<b>7</b>
<b>Administrative Specialist II</b>	Administrative Support Specialist	1
	Board Secretary	1
	Concealed Handgun Processing Assistant	1
<b>Administrative Specialist II Total</b>		<b>3</b>
<b>Agency HR Consultant I</b>	Personnel Analyst I	1
<b>Agency HR Consultant I Total</b>		<b>1</b>
<b>Agency HR Manager II</b>	EEO Manager/EEO Officer	1
<b>Agency HR Manager II Total</b>		<b>1</b>
<b>Applications Systems Analyst II</b>	Business And Technology App Analyst	1
<b>Applications Systems Analyst II Total</b>		<b>1</b>
<b>Budget Analyst II</b>	Budget Analyst II	1
<b>Budget Analyst II Total</b>		<b>1</b>
<b>Community Development Specialist I</b>	Grants Manager	1
<b>Community Development Specialist I Total</b>		<b>1</b>
<b>Correctional Officer I</b>	Repurposed for DPS HR Safety	1
<b>Correctional Officer I Total</b>		<b>1</b>
<b>Correctional Officer II</b>	Repurposed - awaiting reclassification	1
	Repurposed for DPS HR Safety	1
<b>Correctional Officer II Total</b>		<b>2</b>
<b>Criminal Justice Planner I</b>	JJ Planner	1
<b>Criminal Justice Planner I Total</b>		<b>1</b>
<b>Engineer I</b>	Project Engineer	3
<b>Engineer I Total</b>		<b>3</b>
<b>Engineering Supervisor III</b>	Manager of Project Management & Maint	1
<b>Engineering Supervisor III Total</b>		<b>1</b>
<b>Executive Assistant I</b>	Office Manager	1

<b>Executive Assistant I Total</b>		<b>1</b>
Finance and Business Compliance Anlst II	Compliance Analyst II	1
<b>Finance and Business Compliance Anlst II Total</b>		<b>1</b>
Fingerprint Identification Tech	Fingerprint Identification Tech	3
<b>Fingerprint Identification Tech Total</b>		<b>3</b>
Firefighter	Firefighter	2
<b>Firefighter Total</b>		<b>2</b>
Firefighter Supervisor	Firefighter Supervisor	2
<b>Firefighter Supervisor Total</b>		<b>2</b>
Grounds Worker II	Grounds Worker II	1
<b>Grounds Worker II Total</b>		<b>1</b>
Highway Patrol Telecommunicator	HP Telecom in Training	3
<b>Highway Patrol Telecommunicator Total</b>		<b>3</b>
Highway Patrol Trooper	Trooper	1
<b>Highway Patrol Trooper Total</b>		<b>1</b>
Highway Patrol Trooper (Master)	Trooper S&W	2
<b>Highway Patrol Trooper (Master) Total</b>		<b>2</b>
Housekeeper	Housekeeper	1
<b>Housekeeper Total</b>		<b>1</b>
Housing Unit Supervisor	Housing Unit Supervisor	1
<b>Housing Unit Supervisor Total</b>		<b>1</b>
HR Technician I	Creditable Service Coordinator	1
<b>HR Technician I Total</b>		<b>1</b>
HR Technician II	JJ Cert Hiring Spec Piedmont	1
<b>HR Technician II Total</b>		<b>1</b>
Information Systems Auditor	Information Systems Auditor	1
<b>Information Systems Auditor Total</b>		<b>1</b>
Juvenile Court Counselor	Juvenile Court Counselor	22
	Trainee Juvenile Court Counselor	2
<b>Juvenile Court Counselor Total</b>		<b>24</b>
Juvenile Court Counselor Supervisor	Juvenile Court Counselor Supervisor	1
<b>Juvenile Court Counselor Supervisor Total</b>		<b>1</b>
Juvenile Court Services Field Specialist	Field Service Specialist - D10	1
<b>Juvenile Court Services Field Specialist Total</b>		<b>1</b>
Juvenile Detention Center Supervisor	Juvenile Detention Center Supervisor	2
<b>Juvenile Detention Center Supervisor Total</b>		<b>2</b>
Legislative Affairs Manager	Legislative Affairs Manager	1
<b>Legislative Affairs Manager Total</b>		<b>1</b>
Licensed Mental Health Professional	IBHS Licensed Mental Health Professional	1
	Licensed Mental Health Professional	1
<b>Licensed Mental Health Professional Total</b>		<b>2</b>
Maintenance/Construction Technician II	Maintenance Mechanic III	1
<b>Maintenance/Construction Technician II Total</b>		<b>1</b>
Maintenance/Construction Technician III	Facility Maintenance Coordinator I	1
	Maintenance/Construction Technician III	1
<b>Maintenance/Construction Technician III Total</b>		<b>2</b>
Operating Systems Software Programmer I	Applications Analyst	1
<b>Operating Systems Software Programmer I Total</b>		<b>1</b>
Police Officer II	Investigator	2
<b>Police Officer II Total</b>		<b>2</b>
Probation/Parole Officer	Repurposed - awaiting reclassification	3
<b>Probation/Parole Officer Total</b>		<b>3</b>
Program Analyst I	Assistant Energy Manager	1
	Project Manager	1
<b>Program Analyst I Total</b>		<b>2</b>

Program Analyst II	Assistant Area Administrator	4
<b>Program Analyst II Total</b>		<b>4</b>
Program Coordinator II	Auditor - MCSAP	1
<b>Program Coordinator II Total</b>		<b>1</b>
SBI Deputy Director	SBI Deputy Director	1
<b>SBI Deputy Director Total</b>		<b>1</b>
School Educator I	CTE Teacher	1
	Detention Teacher	1
<b>School Educator I Total</b>		<b>2</b>
School Educator II	Science Teacher	1
<b>School Educator II Total</b>		<b>1</b>
Social Worker Clinical	Social Worker Clinical	1
<b>Social Worker Clinical Total</b>		<b>1</b>
Statistician I	Statistician I	1
<b>Statistician I Total</b>		<b>1</b>
User Support Analyst	Technology Support Analyst	1
<b>User Support Analyst Total</b>		<b>1</b>
User Support Specialist	Operating Systems Specialist	1
	User Support Specialist	1
<b>User Support Specialist Total</b>		<b>2</b>
Youth Counselor	Youth Counselor	5
<b>Youth Counselor Total</b>		<b>5</b>
Youth Counselor Technician	Youth Counselor Tech - Transport CS	7
	Youth Counselor Tech -Transport CS	1
	Youth Counselor Technician - JDC	16
	Youth Counselor Technician - YDC	3
<b>Youth Counselor Technician Total</b>		<b>27</b>
Youth Program/Education Assistant I	Assistant Team Leader	1
<b>Youth Program/Education Assistant I Total</b>		<b>1</b>
Youth Services Behavioral Specialist	Youth Srvs Behavioral Specialist - JDC	2
	Youth Srvs Behavioral Specialist - YDC	11
<b>Youth Services Behavioral Specialist Total</b>		<b>13</b>
<b>Grand Total</b>		<b>211</b>