

# PUBLIC SCHOOLS OF NORTH CAROLINA

DEPARTMENT OF PUBLIC INSTRUCTION | Catherine Truitt, *Superintendent of Public Instruction*

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January 4, 2023

Dr. Wendy Miller, Superintendent  
Craven County Schools  
3600 Trent Road  
New Bern, NC 28562-2224

Via email: [wendy.miller@cravenk12.org](mailto:wendy.miller@cravenk12.org)

Dear Dr. Wendy Miller:

We acknowledge receipt of the 2022-2023 Individual Class Size Waiver Request(s) received from Craven County Schools for Brinson Memorial Elementary.

G.S. 115C-301(g) prohibits the State Board of Education from granting waivers for Kindergarten through third-grade individual class size overages except under the following circumstances:

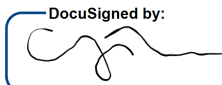
- a) Emergencies, or acts of God that impact the availability of classroom space or facilities;
- b) An unanticipated increase in student population of an individual school in excess of two percent (2%) of the average daily membership of that school;
- c) Organizational problems in geographically isolated local school administrative units in which the average daily membership is less than one and one-half per square mile;
- d) Classes organized for a solitary curricular area; or
- e) A charter school closure.

Craven County Schools requested waivers for the following school based on emergencies, or acts of God that impact the availability of classroom space or facilities as stated above. Pursuant to the SBE and School Attendance and Student Accounting Manual, the request for class size waivers is **denied** as the reasons included in the waiver are not applicable to an emergency or act of God.

Brinson Memorial Elementary has 1 individual third grade class with 21 students (over by 1).

Should you have any questions, please contact the Office of School Business Services, Student Accounting at [studentaccounting@dpi.nc.gov](mailto:studentaccounting@dpi.nc.gov).

Sincerely,

DocuSigned by:  
  
Catherine Truitt

CT/JB/lc

c: Shelby Armentrout