

Museum of Coastal Carolina Ingram Planetarium



July 28, 2013

Receiving Entity: Ms. Monique M. Johnson, Internal Auditor
NC Department of Commerce
4302 Mail Service Center
Raleigh, NC 27699-4302

Report Name: Quarterly Report on Grants to Non-Governmental/Governmental Organizations

Legal Citation: Session Law 2011-145, House Bill 200, Section 14.11

Report Due: By July 31, 2013

Submitting Entity: Ocean Isle Museum Foundation, Inc.
21 East Second Street
Ocean Isle Beach, NC 28469

Dear Ms. Johnson:

Enclosed is the combined Third and Fourth Quarterly Report for FY 2012-2013 showing expenditures by the Ocean Isle Museum Foundation, Inc drawn from the Grassroots 2012-2013 award of \$61,228.00. A paragraph summary of performance objectives is included. These two quarter draws expends the remainder of the grant funding provided.

Thank you for all of your assistance. Please do not hesitate to contact me, if additional information is required. I can be reached at terry@museumplanetarium.org or 910-579-1016 x 21.

Sincerely,

Terry Bryant AA, BA, MA

Executive Director

Ocean Isle Museum Foundation, Inc

Museum of Coastal Carolina

21 E. Second Street • Ocean Isle Beach, NC 28468
Tel: 910.579.1016 • Fax: 910.575.4770

Ingram Planetarium

7625 High Market Street • Sunset Beach, NC 28469
Tel: 910.575.0033 • Fax: 910.575.0031

www.museumplanetarium.org



North Carolina Department of Commerce
Fiscal Management Division

QUARTERLY REPORT ON GRANTS TO NON-GOVERNMENTAL/GOVERNMENTAL ORGANIZATIONS

Reporting Entity

Ocean Isle Museum Foundation, Inc

Quarter Ended

31-Mar-13

State FYE Reporting Date

31-Mar-13

Were all State funds received from the Department of Commerce?

Yes ☒ X

No ☐

If the answer is No, please list the Source and Amount of State funds received.

SUMMARY OF ACTIVITY

| | (Commerce) Fiscal Management STATE | (All Other State, Federal, Private) OTHER | TOTAL |
|---|--|---|---------|
| Funds Received This Quarter | 0 | 50,611 | 50,611 |
| Funds Received To Date (State FYE June 30 th) | 61,228 | 240,581 | 301,809 |
| Expenditures This Quarter | 31,200 | 41,465 | 72,665 |
| Expenditures To Date (State FYE June 30 th) | 60,199 | 23,652 | 296,851 |

Supplemental Information:

- (1) Please complete the attached *Detail Description of State Funded Expenditures*.
- (2) Please have the authorized official certify that the amounts are accurate and the expenditures have been made in compliance with all legal requirements.

Terry Bryant
SIGNATURE

Executive Director
TITLE

28-Jul-13
DATE

DETAIL DESCRIPTION OF STATE FUNDED QUARTERLY EXPENDITURES

(1) Please complete the detail schedule for expenditures paid with State funds received from NC Commerce *only*.

(2) Please add and highlight any expenditure descriptions not listed.

(3) Attach a brief description of each expenditure category reported.

The "Detail Description of State Funded Quarterly Expenditures" should be within your organization's current FY approved budget. If a budget line items' expenditures exceed your organization's current FY approved budget, please submit a revised approved budget with the quarterly report in which the expenditures exceed the current approved budget.

| EXPENDITURE DESCRIPTION | 1 ST QUARTER | 2 ND QUARTER | 3 RD QUARTER | 4 TH QUARTER | YTD TOTAL |
|---|-------------------------|-------------------------|-------------------------|-------------------------|---------------|
| PERSONAL SERVICES | 0 | \$28,999 | \$31,200 | - | 60,199 |
| Salaries & Wages | 0 | 26,123 | 27,479 | | 53,602 |
| Fringe Benefits | 0 | 2,876 | 3,721 | | 6,597 |
| Other Purchased Services | | | | | - |
| PURCHASED SERVICES | - | - | - | - | - |
| Travel | | | | | - |
| Communications/Data Processing | | | | | - |
| Postage/Freight/Deliveries | | | | | - |
| Printing/Advertising | | | | | - |
| Repairs/Maintenance/Utilities | | | | | - |
| Contracted Services | | | | | - |
| Other Services | | | | | - |
| SUPPLIES & MATERIALS | - | - | - | - | - |
| General Administrative Supplies | | | | | - |
| Other Administrative Expenses | | | | | - |
| FIXED CHARGES & EXPENSES | - | - | - | - | - |
| Rent/Leases | | | | | - |
| Insurance/Bonding | | | | | - |
| Other Fixed Charges/Expenses | | | | | - |
| CAPTIAL OUTLAY | - | - | - | - | - |
| Office Equipment | | | | | - |
| Office Furniture | | | | | - |
| Buildings/Other Structures/Improvements | | | | | - |
| Land | | | | | - |
| Motor Vehicles | | | | | - |
| Other Captial Outlay | | | | | - |
| GRANTS | - | - | - | - | - |
| Grants to Other Entities (Sub-Awards) | | | | | - |
| DEBT SERVICE | - | - | - | - | - |
| Principal Payments | | | | | - |
| Interest Payments | | | | | - |
| OTHER EXPENDITURES | - | - | - | - | - |
| Other Expenditures | | | | | - |
| GRAND TOTALS | 0 | 28,999 | 31,200 | - | 60,199 |

The totals for the detail expenditures should agree with the Summary of Activity (State Expenditures by Quarter and State Expenditures To Date).



North Carolina Department of Commerce
Fiscal Management Division

QUARTERLY REPORT ON GRANTS TO NON-GOVERNMENTAL/GOVERNMENTAL ORGANIZATIONS

Reporting Entity

Ocean Isle Museum Foundation, Inc

Quarter Ended

30-Jun-13

State FYE Reporting Date

30-Jun-13

Were all State funds received from the Department of Commerce?

Yes ☒ X

No ☐

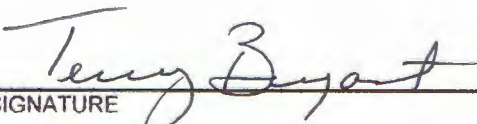
If the answer is No, please list the Source and Amount of State funds received.

SUMMARY OF ACTIVITY

| | (Commerce) Fiscal Management STATE | (All Other State, Federal, Private) OTHER | TOTAL |
|---|--|---|---------|
| Funds Received This Quarter | 0 | 110,299 | 110,299 |
| Funds Received To Date (State FYE June 30 th) | 61,228 | 350,879 | 412,107 |
| Expenditures This Quarter | 1,029 | 109,775 | 110,804 |
| Expenditures To Date (State FYE June 30 th) | 61,228 | 346,426 | 407,654 |

Supplemental Information:

- (1) Please complete the attached *Detail Description of State Funded Expenditures*.
- (2) Please have the authorized official certify that the amounts are accurate and the expenditures have been made in compliance with all legal requirements.


SIGNATURE

Executive Director
TITLE

28-Jul-13
DATE

DETAIL DESCRIPTION OF STATE FUNDED QUARTERLY EXPENDITURES

(1) Please complete the detail schedule for expenditures paid with State funds received from NC Commerce *only*.

(2) Please add and highlight any expenditure descriptions not listed.

(3) Attach a brief description of each expenditure category reported.

The "Detail Description of State Funded Quarterly Expenditures" should be within your organization's current FY approved budget. If a budget line items' expenditures exceed your organization's current FY approved budget, please submit a revised approved budget with the quarterly report in which the expenditures exceed the current approved budget.

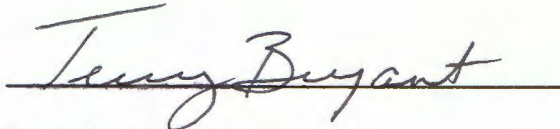
| EXPENDITURE DESCRIPTION | 1 ST QUARTER | 2 ND QUARTER | 3 RD QUARTER | 4 TH QUARTER | YTD TOTAL |
|---|-------------------------|-------------------------|-------------------------|-------------------------|---------------|
| PERSONAL SERVICES | 0 | \$28,999 | \$31,200 | \$1,029 | 61,228 |
| Salaries & Wages | 0 | 26,123 | 27,479 | 1,029 | 54,631 |
| Fringe Benefits | 0 | 2,876 | 3,721 | | 6,597 |
| Other Purchased Services | | | | | - |
| PURCHASED SERVICES | - | - | - | - | - |
| Travel | | | | | - |
| Communications/Data Processing | | | | | - |
| Postage/Freight/Deliveries | | | | | - |
| Printing/Advertising | | | | | - |
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| Other Services | | | | | - |
| SUPPLIES & MATERIALS | - | - | - | - | - |
| General Administrative Supplies | | | | | - |
| Other Administrative Expenses | | | | | - |
| FIXED CHARGES & EXPENSES | - | - | - | - | - |
| Rent/Leases | | | | | - |
| Insurance/Bonding | | | | | - |
| Other Fixed Charges/Expenses | | | | | - |
| CAPTIAL OUTLAY | - | - | - | - | - |
| Office Equipment | | | | | - |
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| Land | | | | | - |
| Motor Vehicles | | | | | - |
| Other Captial Outlay | | | | | - |
| GRANTS | - | - | - | - | - |
| Grants to Other Entities (Sub-Awards) | | | | | - |
| DEBT SERVICE | - | - | - | - | - |
| Principal Payments | | | | | - |
| Interest Payments | | | | | - |
| OTHER EXPENDITURES | - | - | - | - | - |
| Other Expenditures | | | | | - |
| GRAND TOTALS | 0 | 28,999 | 31,200 | 1,029 | 61,228 |

The totals for the detail expenditures should agree with the Summary of Activity (State Expenditures by Quarter and State Expenditures To Date).

Grassroots Quarterly Report 3rd and 4th Quarters

Performance Objectives

All Personnel Services expenditures represent salaries and benefits provided to 2 full-time and 10 part-time employees. As of June, 2013, the museum/planetarium had 1 full-time and 2 part-time employees devoted to the educational mission to teach Science, Technology, Engineering and Math. These employees work to further the understanding of science and technology as well as enhance science education in schools and the general public.

A handwritten signature in cursive script, reading "Terry Bryant", is written over a horizontal line.

Executive Director

A handwritten date "7/28/13" is written over a horizontal line.

Date