

**§ 90A-78. Certification renewal.**

(a) **Renewal.** – All certifications shall expire on December 31 of each year unless they are renewed. To renew a certification, a contractor, inspector, Authorized On-Site Wastewater Evaluator, or Private Compliance Inspector must meet all of the following conditions:

- (1) Submit an application for renewal on the form prescribed by the Board, which includes all supporting documents requested on the renewal form.
- (2) Meet the following continuing education requirements:
  - a. Grade level II contractor: 3 hours per year.
  - b. Grade level IV contractor: 6 hours per year.
  - c. Point-of-sale inspector: 6 hours per year.
  - d. Authorized on-site wastewater evaluator: 12 hours per year.
  - e. Private compliance inspector: 12 hours per year.
  - f. For persons holding more than one certification issued by the Board, the higher annual hours continuing education requirement of all certificates held.
- (3) Pay the certification renewal fee.
- (4) Submit the renewal by November 15 annually.

(b) **Late Fee.** – The late fee shall not exceed twenty-five dollars (\$25.00). Late fees shall be payable for any renewable fee paid after the due date.

(c) **Renewal Process for Expired Certifications.** – The renewal process for expired certificates for contractors, point-of-sale inspectors, Authorized On-Site Wastewater Evaluators, and Private Compliance Inspectors shall be as follows:

- (1) Within 90 days of its expiration, an expired certificate may be renewed upon payment of the certification renewal fee in G.S. 90A-75(c)(3) and the late fee established pursuant to subsection (b) of this section.
- (2) Between 91 days and 24 months of its expiration, an expired certificate may be renewed upon submittal of an application for recertification, the certification renewal fee in G.S. 90A-75(c)(3), total of continuing education required annually for certificate, and passing grade for exam required for certificate.
- (3) After 24 months of its expiration, no certificate may be renewed. The holder of a certificate expired for more than 24 months shall apply for a new certificate. (2006-82, s. 1; 2024-49, s. 4.4(a).)